

OFFICE OF SECRETARY OF STATE  
FY 2010 ANNUAL OPERATING BUDGET

								SOS CORE
OBJECT CATEGORIES	ADMIN	Archives	CORP	Elections	Investigations	Securities	PLB	PROGRAMS
Regular Salaries	166,879	118,937	89,985	74,277	123,269	72,038	250,812	896,197
Annual Leave Pay	3,292	6,548	-	0	101	-	3,680	13,620
Overtime	588	-	-	0	-	-	23,065	23,653
Temporary Labor	0	-	-	0	-	-	0	0
FICA	2,385	5,775	-	0	-	1,010	2,826	11,995
Retirement	18,175	13,607	9,783	8,155	13,559	7,890	29,615	100,784
Health Insurance	25,969	18,583	14,065	11,396	18,587	11,256	38,779	138,634
Unemployment	53,012	37,855	27,405	22,621	37,828	21,940	77,286	277,947
Worker's Comp	338	222	169	169	315	169	636	2,018
Merit System Payments	1,648	1,089	810	810	1,508	810	3,183	9,857
Other	674	445	331	331	617	331	1,301	4,030
Pay for Performance 1/1/09								0
Board Member Payments		-						0
Lapse Factor								0
<b>Total Pers Svcs</b>	<b>272,958</b>	<b>203,060</b>	<b>142,549</b>	<b>117,759</b>	<b>195,783</b>	<b>115,443</b>	<b>431,184</b>	<b>1,478,736</b>
Postage	1,154	150	1,486	528	59	496	5,000	8,873
Motor Vehicle Exp	350	77	-	47	8,022	-	5	8,501
Printing & Pubs	30	-	-	4,030	-	-	3,702	7,762
Supplies & Materials	378	909	1,927	748	-	307	2,732	7,002
Repairs & Maint	1,378	16,398	386	4,625	45	169	10,571	33,571
Equip - Non Inv	-	-	-	-	-	-	0	0
Water & Sewer	-	1,182	-	11	-	-	995	2,188
Energy	129	22,298	-	1,065	-	-	24,755	48,247
Rents - Non Real Est	200	453	-	60	210	-	5,767	6,690
Insurance & Bond	339	3,604	38	10,054	(321)	36	278	14,029
Freight	-	-	-	-	-	-	89	89
Other Operating Exp	101	1,742	38	871	102	13	13,734	16,600
Purchase Card	21	48		360		16		445
Board Member Travel							24,304	24,304
Employee Travel	829				-	-	449	1,278
<b>Total Reg Op Exp</b>	<b>4,910</b>	<b>46,860</b>	<b>3,874</b>	<b>22,399</b>	<b>8,116</b>	<b>1,036</b>	<b>92,381</b>	<b>179,577</b>
<b>Total Mtr Veh Purchase</b>		-	-		-	-	-	0
<b>Total Equip</b>		-	-					0
<b>Total Compt Chgs</b>		<b>3,090</b>	<b>32,980</b>	<b>1,206</b>	-		<b>505</b>	37,780
<b>Total Real Est Rent</b>	<b>22,348</b>	<b>228,179</b>	<b>27,736</b>	<b>17,877</b>		<b>21,817</b>	<b>75,798</b>	393,755
<b>Total Telecomm</b>	<b>1,534</b>	<b>510</b>	<b>45</b>	<b>285</b>	<b>871</b>	<b>93</b>	<b>346</b>	3,684
<b>Total Contracts</b>	<b>810</b>	<b>10,010</b>		<b>84,120</b>	-	-	<b>8,828</b>	103,769
<b>Election Exp</b>	-	-	-	<b>0</b>		-		0
<b>Grants and Benefits</b>				2,200				2,200
<b>TOTAL EXPENDITURES</b>	<b>302,560</b>	<b>491,709</b>	<b>207,184</b>	<b>245,847</b>	<b>204,770</b>	<b>138,390</b>	<b>609,041</b>	<b>2,199,501</b>
Other Funds	-	5,187	64,204	2,467	-	-		71,858
Record Center Storage Fees	-	50,377	-					50,377
State Funds	<b>302,560</b>	<b>436,145</b>	<b>142,980</b>	<b>243,380</b>	<b>204,770</b>	<b>138,390</b>	<b>609,041</b>	<b>2,077,266</b>
<b>POSITIONS</b>	59	39	29	29	54	29	114	353
<b>VEHICLES</b>	5	5	0	1	49	7	9	76

## Itemized Expenditure Information

### Total "Real Est Rent" for Administration:

\$875: Lee Building Partners (December Office Rental – Tifton)  
\$19,546: GBA (Admin November and December Rent)  
\$1,927: GBA (November and December Rent – Investigations)

### Total "Repairs & Maint" for Archives:

\$1,250: Sandy Springs Lawn Scapes (Basic Lawn Service)  
\$942: DTgroup (Maintenance, Copier)  
\$4,600: Fulton Communications Inc. (Repair and Maintenance – Phone System)  
\$409: Wacon Technical Services  
\$8,914: D&B Janitorial Service (Custodial Services for Capitol Museum, Archives, State Records)  
\$88: HYGAFEM Janitorial Service  
\$195: Northwest Exterminating Co. Inc. (Pest Control)

### Total "Energy" for Archives:

\$22,298: Georgia Power Co. (Public Service)

### Total "Real Est Rent" for Archives:

\$17,882: GBA (November Rent)  
\$210,297: University Financing Foundation (Office Rental)

### Total "Contracts" for Archives:

\$9,753: Clayton College & State University (Security Services)  
\$257: DOAS (Courier)

### Total "Compt Chgs" for Corporations:

\$32,980: Fileone Inc. (Software and Maintenance)

### Total "Real Est Rent" for Corporations:

\$27,736: GBA (November and December Rent)

### Total "Insurance & Bond" for Elections:

\$10,054: DOAS (All Risk Certificate & Building & Contents, Auto Physical Damage)

### Total "Real Est Rent" for Elections:

\$14,567: GBA (November and December Rent)  
\$3,310: Cobalt Industrial Reit (December Warehouse Rent)

### Total "Contracts" for Elections:

\$46: Georgia Department of Law (Legal Services Clerk Report)  
\$1,318: Happy Faces Personnel Inc. (Transcription Services)  
\$3,864: Police & Sheriffs Press (Voter ID Cards)

\$64,119: Kennesaw State University (KSH Center for Elections System Renewal Agreement)  
\$14, 773: Covendis Technologies (IT Consulting)

Total "Real Est Rent" for Securities:

\$21,817: GBA (November and December Rent)

Total "Repairs & Maint" for PLB:

\$1,219: City of Macon (Maintenance Account)  
\$612: Premier Elevator Co. Inc. (Elevator Maintenance)  
\$342: Automated Control Engineering USA (Monthly Fire Alarm Monitoring)  
\$1,197: Star Valley Landscape Solutions (Ground Maintenance)  
\$2,446: Parker Security Inc. (Monthly Security Service)  
\$65: DTgroup (Maintenance, Copier)  
\$435: Georgia Department of Labor (Inspection)  
\$4,176: CNR Restorations Group (Janitorial Services)  
\$79: Terminix International Inc. (Monthly Pest Control)

Total "Energy" for PLB:

\$24,755: Georgia Power Company

Total "Other Operating Exp" for PLB:

\$190: Sonya A. Williams (CLE – Bankruptcy Seminar)  
\$636: Southland Waste Systems (Monthly Garbage Services)  
\$341: ADT Security Systems (Monthly Security Services)  
\$5: Automated Control Engineering USA Inc.  
\$498: Atlanta Document Destruction (Document Destruction)  
\$11,782: Dove Mailing Inc. (August & September Printing/Barcoding, Graphic Design Services)  
\$281: U.S. Citizenship & Immigration Services (SAVE Queries – September 2009)

Total "Board Member Travel" for PLB:

\$24,304: Travel – Board Members

Total "Real Est Rent" for PLB:

\$75,798: City of Macon (October Office Rental)