

OFFICE OF SECRETARY OF STATE
 FY 2010 ANNUAL OPERATING BUDGET

October 2009

OBJECT CATEGORIES	ADMIN	Archives	CORP	Elections	Investigations	Securities	PLB	SOS CORE PROGRAMS
Regular Salaries	175,448	123,798	89,985	74,277	127,482	72,038	262,278	925,307
Annual Leave Pay	10,620	2,738			5,319			18,677
Overtime								0
Temporary Labor	3,339	3,703				1,107	2,036	10,185
FICA	13,603	9,238	6,485	5,406	9,579	5,302	19,535	69,147
Retirement	21,208	12,909	9,377	7,618	12,736	7,504	27,237	98,588
Health Insurance	30,949	20,981	14,920	12,316	21,907	11,945	43,512	156,529
Unemployment	338	222	169	169	315	169	636	2,018
Worker's Comp	1,648	1,089	810	810	1,508	810	3,183	9,858
Merit System Payments	2,021	1,336	993	993	1,850	993	3,904	12,090
Other	588				(680)			(92)
Pay for Performance 1/1/09								0
Board Member Payments		840					12,215	13,055
Lapse Factor								0
Total Pers Svcs	259,762	176,853	122,739	101,588	180,016	99,869	374,536	1,315,361
Postage	2,383		2,023		95	764	5,008	10,273
Motor Vehicle Exp	703	230		252	11,504		81	12,770
Printing & Pubs	51			4,933		(44)	1,588	6,528
Supplies & Materials	2,008	601	1,582	629	603	30	2,872	8,325
Repairs & Maint	1,904	11,769	366	442	84	167	9,731	24,463
Equip - Non Inv								0
Water & Sewer		1,461		11			950	2,422
Energy	226	21,194		534			27,842	49,796
Rents - Non Real Est	240	160		60	210		2,939	3,609
Insurance & Bond	406	5,487	38	2,548	124	36	278	8,917
Freight		227					17	243
Other Operating Exp	402	1,914	5,565	2,421	1,212	2,973	33,937	48,423
Purchase Card	210							210
Board Member Travel		1,207					12,404	13,611
Employee Travel	886							886
Total Reg Op Exp	9,419	44,249	9,574	11,831	13,833	3,925	97,646	190,476
Total Mtr Veh Purchase		-	-					0
Total Equip		-	-					0
Total Compt Chgs				2,714	1,288		362	4,364
Total Real Est Rent	11,612	228,179	13,868	10,594		10,909	75,798	350,959
Total Telecomm	6,997	10,918	3,677	50,145	2,600	1,788	10,622	86,748
Total Contracts	1,620	1,625		85,991		510	4,996	94,742
Election Exp	-	-	-	33,415				33,415
Grants and Benefits				(331)				(331)
TOTAL EXPENDITURES	289,410	461,824	149,857	295,946	197,737	117,000	563,961	2,075,733
Other Funds	327	6,086	7,588	112				14,113
Record Center Storage Fees	-	45,575	-					45,575
State Funds	289,083	410,163	142,269	295,834	197,737	117,000	563,961	2,016,046
POSITIONS	59	39	29	29	54	29	114	353
VEHICLES	5	5	0	1	49	7	9	76

Itemized Expenditure Information

Total "Real Est Rent" for Administration:

\$10,737: GBA (October Rent)
\$875: Lee Building Partners (South Georgia Office October Rental)

Total "Repairs & Maintenance" for Archives:

\$170: One Path Systems (Security System Maintenance)
\$1,250: Sandy Springs Lawn Scapes (Basic Lawn Services)
\$966: Dtgroup (Maintenance, Copier)
\$102: Crown Lift Trucks (Semi-Annual Maintenance)
\$8,914: D&B Janitorial Service (Custodial Services for Capitol Museum, Archives, State Records)
\$172: GBA (Supplemental Cooling)
\$195: Northwest Exterminating Co. Inc. (Pest Control)

Total "Energy" for Archives:

\$21,194: Georgia Power Co.

Total "Real Est Rent" for Corporations:

\$13,868: GBA (October Rent)

Total "Real Est Rent" for Elections:

\$7,284: GBA (October Rent)
\$3,310: Cobalt Industrial Reit (October Warehouse Rental)

Total "Telecomm" for Elections:

\$48,506: GTA/Computer Bill
\$547: GTA/Data Telecom
\$952: GTA/Telecomm Bill
\$140: Bellsouth Telecommunications, Inc. (Blackberry)

Total "Contracts" for Elections:

\$24: GA Dept. of Law (Legal Services Clerk Report)
\$1,096: Happy Faces Personnel Inc. (Transcription Services)
\$1,624: Police & Sheriffs Press (Voter ID Cards September 2009)
\$64,119: Kennesaw State University (KSU Center for Elections System Renewal Agreement September Payment)
\$19,128: Convendis Technologies (IT Consulting)

Total "Election Exp" for Elections:

\$33,415: Tucker-Castleberry Printing Inc. (Provisional Ballot Recap Absentee Ballot Instruction, Voter Certificates, Red Warning Signs)

Total "Motor Vehicle Exp" for Investigations:

\$8,006: Wright Express (Fuel)

\$3,038: Automotive Rentals Inc. (Monthly Service Charge, Pad & Disc Brake, Catalytic Converter, Wheel Balance)
\$460: Georgia Department of Revenue (Tags)

Total "Real Est Rent" for Securities:
\$10,909: GBA (October Rent)

Total "Energy" for PLB:
\$27,842: Georgia Power Company

Total "Other Operating Expenses" for PLB:

\$250: Int'l Conference of Funeral Service (2010 Annual Dues)
\$2,500: Fed of State Boards of Physical Therapy (2010 Membership Dues)
\$1,200: National Association Board of Examiners (2010 Membership Dues)
\$85: O'Neal A. Kathleen (CLE – Issues/Mental Health Expert)
\$195: Sonya A. Williams (CLE – Bankruptcy Seminar)
\$40: GBI (Medical Records RN Case)
\$222: LRA Constructors Inc. (Subpoenaed Records)
\$4: Georgia Department of Law (Nursing)
\$10,300: Prometric Inc. (Barber Written Exams)
\$380: International Hearing Society (ILE Exam Admin)
\$5: Fed of State Board of Physical Therapy (ADA Accommodations)
\$318: Southland Waste Systems (Monthly Garbage Service)
\$341: ADT Security Systems (Monthly Security Services)
\$5,298: Secretary of State/Records Center (Storage)
\$495: Atlanta Document Destruction (Document Destruction)
\$12,156: Dove Mailing Inc. (Printing/Barcoding Services August & September, Graphic Design)
\$348: US Citizenship & Immigration Svcs. (SAVE Queries – September 2009)
(\$200): Assoc. of Security & Investigative Regulation (Acct. Correction FY'04)

Total "Real Est Rent" for PLB:
\$75,798: City of Macon (October Office Rent)

Total "Telecomm" for PLB:

\$2,842: GTA Computer Bill
\$2,969: GTA (Data Telecom)
\$4,605: GTA/Telecommunications Bill
\$206: Bellsouth Telecommunications/Blackberry